

**30 Merlot Drive PMB#33, Prosser, WA 99350**

**Board Meeting Agenda**

**November 20th, 2019, 6:30pm • United Methodist Church, Prosser**

**Roll Call**

Present:

Andie Slonecker, Paul Brooks, Mari Page, Maddy Fortney, Monica Ray, Lindie Derrick

Absent: Sam Christensen

**Review and make additions to agenda**

**Review and approve last meeting’s minutes**

**Officer/Committee Reports**

* 1. Business Manager –
		1. Financial Report -$13, 955.01 in the bank
		2. Budget

**New business**

1. Upcoming Board Positions/Elections
	1. Mari, Paul, Lindie, Andie
	2. Eva, Nathan, Bethany, Ashleigh, Melissa, Jennifer
	3. Decide in January who is in which position
		1. One is one year to replace Leslie
		2. Two for two years...but we are adding more to accommodate new members!
		3. We would like to create a new position for social media representative
2. Website- Cyndil Davis, what do we want? Under $400 would be ideal, and we get a discount for being a non-profit.
	1. New Domain Name? What would it cost to have a pay on-line option, what about getting older photos online.
	2. Maddy will meet with Cyndil when we’ve talked about some of the things we want. Monica, too? Anyone else?
3. Logo- Larelle Michener, what do we want?
	1. Maddy can meet with Larelle when we’ve decided that, too!
4. Storage update- cleaning the exterior is a bigger project than expected. The branches near the trailer need to be trimmed as they are rubbing the exterior. The trailer needs to be supported from underneath.
	1. Maddy and Andie will head inside clean up in March. Consider itemizing. Thanks to Julie Tremble for letting us use the land at no cost.
5. UGN Grant/Any other foundations?
6. Next Meeting Date: January 15th 6 PMLocation TBD, but hopefully the Princess
7. Kim and play selection

**Old Business**

1. Conservatory dates: July 13-25

**Summer 2020**

Production staff recruitment

Education Director –

Director –

Conservatory coordinator –

Producers –

Paperwork –

Light design & execution – Tech Team

Sound design & execution – Tech Team

Costumes –

Technical oversight –

Set Design –

Lunch supervision –

Stage Managing –

Program –

Props –

Classroom assistance –

Cast party –

Logo design –

T-shirt ordering and tracking –

Ticket creation –

Promotion:

 Posters –

 Poster Distribution –

 Press Releases –

 Contact Boys & Girls Club –

 Contact Senior Center, etc. –