

**30 Merlot Drive PMB#33, Prosser, WA 99350**

**Board Meeting Agenda**

**September 18th, 2019, 6:30pm • Princess Theater, Prosser**

**Roll Call**

Andie Slonecker

Paul Brooks

Mari Page

Maddy Fortney

Monica Ray

Lindie Derrick

Leslie Smith

Guest: Janice Waters

**Absent:** Sam Christensen

**Review and make additions to agenda**

a)Website-

b)Trailer—makeup is at Mari’s house not in the trailer so it won’t melt

**Review and approve last meeting’s minutes**

**Officer/Committee Reports**

* 1. Business Manager –
		1. Financial Report- currently have $15,556.01
		2. Budget- not all the numbers are in but right now we spent $4,765. Still need to pay the directors, moved to pay what we did last year, Maddy and Paul abstained because they are paid. Tech Director$300, Ed Director$300, Coordinator (Zoe) $300, Janice (Director)$500, Tech intern ($100), Director Intern (Sam) $100 –Total $1600

**New business**

1. PCTC Retreat- Sunday, October 27th 11-5, we are looking at Snipes as our top option. Potential topics- two shows+, role of interns, musicals, rotations, incorporating education from community members, VTC merger, general membership meeting/officers Should we invite a stakeholder to facilitate or other guests. (Peter Cole, Kimberly Starr, Robin Humberstad, **Cliff Gamble**)
2. Upcoming Board Positions/Elections-Mari(not running again), Paul (may run again), Lindie (not running again), Andie (will run again) Potential (Thornocks, Eva Petroff, Nathan Harris, Parks)
3. UGN Grant—have money to give. Like to do things that are concrete, not ephemeral Suggestions: storage/shelving, lighted makeup station, painting the trailer, mic system. Last year we asked for $2,400.
4. PCTC Merge with VTC- any discussion today? No, will wait until the retreat to discuss this. So far, use of human sharing, rental fees are reduced, get to use the Green Room for free, the new artistic director is looking for children programing, because of PCTC paying the directors and producers, VTC is looking at paying the directors and producers.
5. Conservatory dates? Sometime in July-discuss at the retreat
6. The future of PCTC internships- discuss at the retreat

**Old Business**

1. Booster Club-table

**Next meeting**

* The Retreat- October 27th,  time and place TBD

Adjourned 7:41PM

**Summer 2020**

Production staff recruitment

Education Director –

Director –

Conservatory coordinator –

Producers –

Paperwork –

Light design & execution – Tech Team

Sound design & execution – Tech Team

Costumes –

Technical oversight –

Set Design –

Lunch supervision –

Stage Managing –

Program –

Props –

Classroom assistance –

Cast party –

Logo design –

T-shirt ordering and tracking –

Ticket creation –

Promotion:

 Posters –

 Poster Distribution –

 Press Releases –

 Contact Boys & Girls Club –

 Contact Senior Center, etc. –